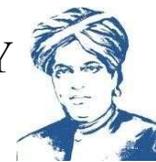




MANONMANIAM SUNDARANAR UNIVERSITY

CENTRE FOR RESEARCH

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



Checklist for Thesis Preparation

Sl. No.	Description	Yes	No
1	Thesis content arranged in the order specified and report from Urkund along with Supervisor Certificate is enclosed		
2	Cover page and Title page is Prepared as Specified		
3	Certificate prepared and signed as specified (Mentioned Supervisor's academic designation only, not administrative responsibilities)		
4	Certificate of Genuines of the Publication		
5	Abstract		
6	Acknowledgement		
7	Table of Contents		
8	List of Figures		
9	List of Tables		
10	List of Symbols and Abbreviations		
11	Chapters		
12	References		
11	Appendices List of Publications Reprint of the Journal Bio-Data		
12	Thesis size is between 100 and 400 pages from first page of Chapter 1 to the last page Excluding References.		
13	Paper & Margin Specification is mentioned as specified		
14	Typing in MS-Word with Font Style Times New Roman and Double line spacing is used. There should be at least 20 lines in a page is typed		
15	Three Thesis with soft Binding is prepared as specified		
16	PDF of Thesis Is Uploaded		
17	Any Other Remarks		

Signature of the Scholar with Date

Signature of the Joint Supervisor
(Name with seal)
(if applicable)

Signature of the Supervisor
(Name and seal)

Forwarded by

Head of the Department (University / College)
(Name & Seal)

Principal of the College
(Name & Seal)



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Thesis Submission Form

Note: Three copies of the Thesis with two CD's in PDF Format and Bank receipt should accompany the application. Scholars who joined on or after 01.04.2010: C / B2 category - Rs.20, 000/-For others: Rs.5000/-Scholars who joined on or after 01.07.2013: Rs.10, 000

I REGISTRATION DETAILS:

Name of the Scholar :		Registration No:	
Residential Address:			
Name of the Supervisor :		Name of the Joint Supervisor :	
Contact No :		Contact No :	
Email ID :		Email ID :	
Residential Address of the Supervisor(If Rtd)		Residential Address of the Joint Supervisor	
Examination Passed : PG/ M.Phil Subject:		Year of Passing: University:	
Name of the Research Centre: No of Years worked in the Research Centre			
Category at the time of Registration		Change of category, if any	
Date of Registration			
Date of confirmation*		Date of completion of minimum Period	
Discipline as per the Provisional Registration Order			
Date of completion of maximum period		Extension of period approved (mention date)	upto:
Date of DC meeting for approval of Thesis*		Date of submission of Thesis	

II RESEARCH FEE PAYMENT DETAILS:

Month & Year									
Fees Paid									
Penalty									
Extension Fee									

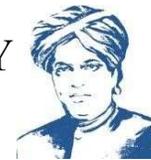
III. COURSE WORK DETAILS *:

Course Code	Course Title	Credits	Core Course / Special Elective	Grade/Marks
CGPA				



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ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



IV. Progress Report

Period								
Date of Submission								

V. Title of the Thesis :

VI. Proof for Confirmation & Change of Title (if any) :

VII. Proof for the seminar /conference presentations :

VIII. Publications with full address (Authors Name, Address, E- Mail Id, University affiliations)

Journal	No. of Papers Published
National	
International	

Photo copy of the papers published

IX. Whether thesis submitted within the maximum duration: YES/NO If No, copy of the Extension order should be enclosed: *applicable to scholars who have joined on or after 01.07.2016

Certify that the information furnished above are true and correct to the best of my knowledge.

Signature of the Scholar with Date

Signature of the Joint Supervisor
(Name with seal- if applicable)

Signature of the Supervisor
(Name and seal)

Forwarded by

Head of the Department (University / College)
(Name & Seal)

Principal of the College
(Name & Seal)

(For Office use only)

Checked and Accepted

Signature of the Jr. Asst/ Asst.



MANONMANIAM SUNDARANAR UNIVERSITY, CENTRE FOR RESEARCH
(A State University, Reaccredited with "A" Grade by NAAC)
Abishekapatti, Tirunelveli-627012, Tamilnadu, India



CHECK LIST FOR THESIS SUBMISSION

Sl. No.	Particulars	Status
1	One Soft Copy (CD) of Synopsis, One Soft Copy (CD) of Abstract and Two Soft Copies of Thesis (CD) in PDF Format is submitted	Yes/No
2 a	Check List for Thesis Submission is forwarded by Supervisor / Joint-Supervisor / Principal of the Research Centre and submitted through proper channel	Yes/No
2 b	Check List for Thesis Preparation is forwarded by Supervisor / Joint-Supervisor / Head of Research Centre / Principal of the Research Centre and submitted through proper channel	Yes/No
3	Attested Photocopy of the Date of Commencement order	Yes/No
4	Attested Photocopy of the Provisional Confirmation Order*	Yes/No
5	Copies of all communications received from the University	Yes/No
6	Attested Photo copies of PG and M.Phil. Degree Certificates, If in PG (II Class) has to submit Mark Statement	Yes/No
7	Copy of Part-I Pass Certificate, if applicable	Yes/No
8	Whether Change of Supervisor is approved, if yes, attach a copy of the Letter. Whether the scholar has completed a minimum of Six months with the new Supervisor.	Yes/No
9	Whether Change of Co-Supervisor is approved, if yes, attach a copy of the Letter.	Yes/No
10	Whether Change of Research Centre is approved, if yes, attach a copy of the Letter	Yes/No
11	Whether Change of DC/RAC members is approved, if yes, attach a copy of the Letter	Yes/No
11 a	Original/Copy of Minutes of the DC/RAC signed by all the members is enclosed*	Yes/No
12	Course Work Certificate / Course Completion Certificate duly forwarded by the Supervisor is enclosed	Yes/No
13	Change of Category (Mode Conversion), if any (Part time / Full Time)	Yes/No
14	Title Change availed, If yes, in which DC/RAC – I, II, III (Enclose order copy)	Yes/No
15	Thesis is submitted after the minimum period but before the maximum period	Yes/No
16	If No, Whether permission for extension with re-registration is availed (enclose copy of extension order)	Yes/No
17	Whether Special Extension for maternity leave availed (If yes enclose the permission order getting from University)	Yes/No
18	Research fees upto submission of Thesis is paid (yearwise – Enclose Copies)	Yes/No
18 a	UGC Compliance Certificate fee of Rs.3000/- paid (Applicable to scholars made registration after 01.07.2016)	Yes/No
18 b	Synopsis submission fee of Rs.5000/- paid for those who have registered from January 2022 session (foreign evaluation mandatory)	Yes/No
19	Submission fee of Rs.15000/- paid	Yes/No
20 a	University Department scholars to get the No Dues Certificate from HOD, Library, Hostel etc... are enclosed	Yes/No
20 b	The scholars those who have joined in Research Centres of affiliated colleges to get the No Dues Certificate from Principal, Head of Research Centre, Library, Hostel etc... are enclosed	Yes/No
21	Bi-Annual Report (for every six months before submission) is enclosed	Yes/No
22	Pre Ph.D. Presentation - notification (or) Circular, Attendance sheet, Minutes with report including a fee receipt of Rs.2000/- should be forwarded by Supervisor / Principal / Department Head is enclosed	Yes/No

23	Copy of the FDP relieving order from the Head of the research Centre is enclosed	Yes/No
24	Plagiarism report with fee of Rs.2000/-, Supervisor's certificate is enclosed	Yes/No
25	One copy of one page Abstract Tamil / English duly signed by Supervisor, Co-Supervisor and Scholar are enclosed (in Abstract -Add the Thesis Title, Scholar Name & Register No.)	Yes/No
26	Thesis Submission Date	
27	Copy of Synopsis forwarded by Supervisor / Co-Supervisor prepared as per the guidelines of MSU is enclosed.	Yes/No
28	Three copies of thesis (soft binding) with double side printing prepared as per the guidelines of MSU is enclosed	Yes/No
29	For those who have registered Ph.D programme on or after 01.07.2016 two UGC referred journal publications with UGC Journal Serial Number and UGC approved list is mandatory (Evidence to be attached) (Note: In Journal Publications the Scholar and Supervisor must be either First Author or Second Author) with the name of University	Yes/No
30	For those who have registered Ph.D programme on or after 01.07.2016 whether two conferences/seminar presentation along with Proceedings, Content Page, Abstract, Full Paper & Presentation Certificate are submitted (Evidence to be enclosed)	Yes/No
31	Panel of Examiners Internal (Within Tamil Nadu) External (Other states of India–Zone Wise) with complete and correct postal address including Phone No, Mobile No, Fax No and correct E-mail ID, Publications and acceptance as per the format enclosed and mail screen shot (typed only) in a sealed cover	Yes/No
32	Supervisor's Certificate for Checking Language and Grammar is enclosed	Yes/No
33	Journals uploaded in Vidwan portal and submit the evidence	Yes/No
34	Full Time Scholars must submit the Attendance sheet (month wise from the Date of commencement to submission of thesis) duly forwarded by the supervisor's / Head of the Research Centre	Yes/No
37	Part time scholar must submit the Employment Certificate from the Employer in every academic year (from Date of commencement to submission of thesis).	Yes/No

DC – Doctoral Committee

RAC – Research Advisory Committee

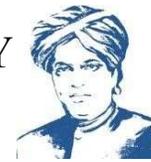
Note: Applicable to scholars those who have joined on or after 01.07.2016.



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CENTRE FOR RESEARCH

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



NO DUES CERTIFICATE

(To be submitted along with Thesis to the Director (Research), Manonmaniam Sundaranar University)

Name of the Scholar :
Ph.D. Mode : Full Time /Part Time
Registration No :
Department and Discipline :
Month & Year of Submission of Thesis :

Sl. No.	Details	No Dues Certificate with Signature & Seal
1	University Library	
2	Head of the Department of the Research Centre	
3	Centre for International Affairs, Manonmaniam Sundaranar University (For Foreign Scholars)	
4	Hostel Office(if applicable)	

Declaration:

I hereby declare that in the event of any due from me found at a later date, I shall pay the same to the institution.

Signature of the Scholar with Date

Signature of the Joint Supervisor
(Name with seal – if applicable)

Signature of the Supervisor
(Name and seal)

Forwarded by

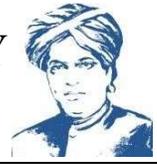
Head of the Department (University / College)
(Name & Seal)

Principal of the College
(Name & Seal)



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ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



Certificate on Plagiarism Check

It is certified that thesis in respect of (Name) _____

with Reg.no _____ titled _____

has been subjected to plagiarism Check in the DrillBit Software and the % of significance is _____%.

The detailed report is enclosed.

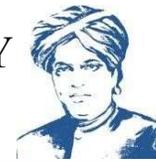
Signature of the Supervisor with Seal



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ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



Proforma for Furnishing the Names of the Experts to Evaluate the Ph.D Thesis

Name of the Scholar :

Reg. No. :

Title of the Thesis :

Name of the Supervisor with Address:

Department/Research Centre :

Certified that none of the Experts suggested, including the Supervisor and Joint Supervisor (if applicable) is related to the candidate.

Note: Every Guide shall submit the details of atleast 5 Research Paper/ Articles (recent publications) in journals with impact factor for each name given in the panel of examiners at the time of submission of Thesis in the format given below and enclose the letter of acceptance received from them. For Tamil studies alone, Pondicherry is considered as External Category

Panel of Internal Examiners-5 Members (Within Tamil Nadu)

Sl.No	Name and address with Telephone No and E-mail Id	Designation(If Scientist specify the rank)	Qualification	Specialization	Years of Experience	Whether Consent received through E-mail / letter attached Yes/No
1						
2						
3						
4						
5						

List of Publications

Sl. No	Name of the Journal	Title of the Paper	Month & Year of Publication	Volume Pages From - To	Impact factor
1.					
2.					
3.					
4.					
5.					

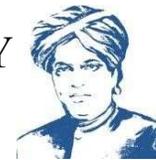
Signature of Joint -Supervisor
(Name with Seal)

Signature of Supervisor
(Name with seal) (If applicable)



MANONMANIAM SUNDARANAR UNIVERSITY
CENTRE FOR RESEARCH

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



Panel of External Examiners- 5 Members (Outside Tamil Nadu)-Zonal Wise

Sl.No	Name and address with Telephone No. E-mail ID	Designation (If Scientist specify the rank)	Qualification	Specialization	Years of Experience	Whether Consent received through E-mail / letter attached Yes/No
1						
2						
3						
4						
5						

List of Publications

Sl.No	Name of the Journal	Title of the Paper	Month & Year of Publication	Volume Pages From – To	Impact factor
1.					
2.					
3.					
4.					
5.					

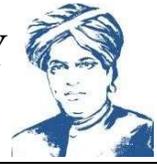
Joint Supervisor
(Signature with Name and seal)

Supervisor
(Signature with Name and seal) (if applicable)



MANONMANIAM SUNDARANAR UNIVERSITY
CENTRE FOR RESEARCH

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



Letter of Acceptance

From

Name
Address
Phone Number
E-mail ID

To

The Director
Centre for Research
Manonmaniam Sundaranar University
Abishekapatti, Tirunelveli – 627 012.

Sir/Madam

Sub: Acceptance to Evaluate Ph.D Thesis of _____(Name of the Scholar)
with (Reg.No. _____) of Manonmaniam Sundaranar University - Reg

I hereby accept to evaluate the thesis of the following scholar within 30 days.

Name of the Scholar :

Reg. No. :

Title of the Thesis :

Name of the Supervisor :

Signature of the Examiner with seal



**MANONMANIAM SUNDARANAR UNIVERSITY
CENTRE FOR RESEARCH**

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



**CERTIFICATE FOR SUBMISSION OF THESIS AFTER COMPLETION OF
MINIMUM DURATION**

1. Name of the scholar :
2. Registration No. :
3. Date of Provisional Registration :
4. Discipline :
5. Category of Registration : Full Time / Part Time
6. Date of RAC meeting for Thesis submission :
7. Duration of the research period from the date
Of provisional registration till the date of submission
of thesis : Year Month
8. Thesis submitted within the minimum Duration : Yes/No
9. If Yes, whether the scholar has two publications : Yes/No

Signature of the Joint Supervisor

(Name with seal)
(if applicable)

Signature of the Supervisor

(Name and seal)

Forwarded by

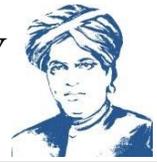
Head of the Department (University / College)
(Name & Seal)

Principal of the College
(Name & Seal)



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(FOR OFFICE USE)
ACKNOWLEDGEMENT

Received Thesis with relevant documents as per check list on _____

From _____ (Name) Reg. No. _____

Subject _____ under the Guidance of _____

NOTE:

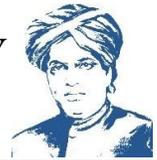
(This is merely an acknowledgement for receipt of documents related to thesis and it is not an acknowledgement for acceptance of thesis. Centre for Research will peruse documents before accepting the thesis for evaluation and it has right to return the submission in case of any deficiency)

Signature with Seal



MANONMANIAM SUNDARANAR UNIVERSITY
CENTRE FOR RESEARCH

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



(FOR OFFICE USE) (Vacancy Creation)
ACKNOWLEDGEMENT

Received Thesis with relevant documents as per check list on _____

From _____ (Name) Reg. No. _____

Subject _____ under the Guidance of _____

NOTE:

(This is merely an acknowledgement for receipt of documents related to thesis and it is not an acknowledgement for acceptance of thesis. Centre for Research will peruse documents before accepting the thesis for evaluation and it has right to return the submission in case of any deficiency)

Signature with Seal



MANONMANIAM SUNDARANAR UNIVERSITY
CENTRE FOR RESEARCH

ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU, INDIA



(FOR OFFICE USE) (Scholar Copy)
ACKNOWLEDGEMENT

Received Thesis with relevant documents as per check list on _____

From _____ (Name) Reg. No. _____

Subject _____ under the Guidance of _____

NOTE:

(This is merely an acknowledgement for receipt of documents related to thesis and it is not an acknowledgement for acceptance of thesis. Centre for Research will peruse documents before accepting the thesis for evaluation and it has right to return the submission in case of any deficiency)

Signature with Seal